

## Scioto County Board of DD Finance Committee Meeting Minutes

March 4, 2013, Vern Riffe School, Room 210

6:15 p.m.

1. **Roll Call:** Present were Chairman J. Michael Thoroughman, Klaire Purtee and Richard L. Bolin (representing Rodney Barnett). Ex-officio: Superintendent James Krumer and Director of Finance Matt Purcell
2. **Purpose of the Committee:** The membership decided that the purpose of this Committee is for its members to become more knowledgeable about the financial underpinnings of the County Board and enhance the agency's efforts to maintain transparency in its financial dealings.

The Committee agreed that their role was to take a macro-management view of the agencies finances rather than a micro-management approach. Therefore, purchases to be reviewed by the Committee include those that are between \$15,000 and \$50,000 that might also be considered as out of the ordinary. Additionally, the Committee will review all purchases over \$50,000, as those must go to the Board of County Commissioners for competitive bid.

The Committee will meet quarterly to learn more about funding and to receive updates on the budget. Additional meetings will be called as needed to review proposed expenditures as listed above.

3. **IT Upgrade Update:** The Committee was updated on the Information Technology (IT) proposal that was approved by the Board at its February meeting. One vendor's estimate was available for review, as was the proposed time line for installation. The Committee expressed a preference to have the leased IT equipment be under warranty for the term of the lease. This will be included in the bid specifications.
4. **Business Manager's Report:** Matt Purcell reporting
  - A. Shuttle: STAR, Inc. has requested a new vehicle for their shuttle service. The Committee agreed to recommend this purchase to the full board.
  - B. Retirements: Mr. Purcell reported on the potential cost for payouts for employees who are eligible to retire in the next few years.
5. **Discussion:** The Committee discussed future meeting dates but none was set.
6. **Adjournment:** The Committee adjourned at 8:35 p.m.

Prepared by Margaret Compton from notes by James Krumer

Submitted by:

Stephanie Childers, Recording Secretary